

## TECHNIQUE REVISION WORKSHOP, September 2014

The Department of Chiropractic will offer a Technique Revision Workshop this September 2014. These are exclusively for Department of Chiropractic students who are enrolled in Chiropractic Units during the regular semester.

*These offerings are outside of the curriculum, totally optional and by no means obligatory. No new material will be offered. This is an opportunity for students to maintain their Manual Chiropractic Skills level during the mid-semester break, if they so desire.*

**Please fax, email, or bring to the Department Page One of this completed registration form by the closing date 15 September 2014.**

**Email: [sci.chiro-adm@mq.edu.au](mailto:sci.chiro-adm@mq.edu.au) or office fax (02) 9850-9389.**

**Please bring a copy of your receipt or proof of payment to the Department with your registration form. Participation in the Workshop will not be allowed without proof of payment.**

**Dates and times:** Two sessions of two hours per day will be held for a total of 8 hours in the mid-semester break on 23, 25, 30 September and 2 October 2014, from 10 am to 12 noon in the E5A Skills labs.

**Cost:** These sessions will be provided at a cost of \$80.00 for the 8-hour Module. Please read page two for payment options. **Part payment is not an option.**

### PERSONAL DETAILS:

**Name:** \_\_\_\_\_

**MU Student number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State & postcode:** \_\_\_\_\_

**Telephone/Mobile:** \_\_\_\_\_

**Email:** \_\_\_\_\_

## **Fees / How to pay for Technique Revision Workshop September 2014**

**Fees:** Macquarie University Chiropractic Students - **\$80.00**

### **PAYMENT OPTIONS:**

Payment will be collected by Cashier's Officers of Macquarie University upon submittal of Authority for Payment Form. Payment can be by bank transfer, Credit card, EFTPOS, Cheque or cash.

For bank transfer, please EFT to our bank account  
BSB: 082-241  
Account Number: 53-080-2756  
National Australia Bank, Macquarie University Branch  
Ref: **Account code: 4071 0001 1262**

For Credit Card Payment, please complete the Macquarie University Authority for Payment Form, pay in person, or fax remittance advice directly to Office of Financial Services - (02) 9850-9351

For cheque by mail please complete appropriate portion of the Authority for Payment Form and return with your remittance to:  
Macquarie University  
Office of Financial Services, Revenue Services  
Macquarie University, NSW 2109

If paying in person, please complete appropriate portion of the Authority for Payment Form and return with your remittance to the Cashiers Office at Macquarie University.

**Please be advised that no payments can be collected after the closing date.**

### **RULES AND REGULATIONS:**

- The Department of Chiropractic and Macquarie University reserve the right to limit enrolments.
- No enrolment will be considered final until payment has been completed.
- All Sessions will be confirmed once the threshold of 20 students enrolled is reached.
- A limit of 25 students per tutor is the target.
- Part payment of the fees is not an option.
- Students might be asked to move to another time or date that is available based on enrolment levels.
- In case the Workshop is cancelled due to reasons beyond our control, a timely notification, and a full refund will be made to those enrolled.
- No refund will be made if a student decides after the closing date (15 Sept 2014) not to attend, however, a substitute qualified attendee will be accepted.
- The Department of Chiropractic and Macquarie University reserve the right to alter any of the arrangements for the workshop either before or during the program, to cancel or terminate the workshop or refuse any enrolment.